

Town of Riverdale Park
Legislative Meeting Minutes
May 2, 2016
8:00 p.m.

In Attendance

Vernon S. Archer, Mayor
CM Alan Thompson, Ward 2
CM David Lingua, Ward 3
CM Christopher Henry, Ward 4
CM Colleen Richardson, Ward 5
CM Alejandro Silva, Ward 6

Sara Imhulse, Town Administrator
Leonard Addison, Director of Public Works
David Morris, Chief of Police
Jessica Barnes, Town Clerk

Call to Order

Mayor Archer called the legislative meeting to order at 8:02 p.m.

Pledge of Allegiance

The Pledge of Allegiance was recited followed by a moment of reflection.

Approval of Agenda

CM Thompson made a motion to approve the revised agenda. The motion was seconded by CM Henry. Vote: 5-0 (favorable)

Discussion:

CM Thompson requested that Legislative Action Item 2 be moved to the Consent Agenda.

Legislative Action Items

1. Motion to adopt Charter Amendment Resolution 2016-CR-01 regarding Council-Manager Form of Government

CM Thompson made a motion to adopt Charter Amendment Resolution 2016-CR-01 regarding Council-Manager Form of Government. The motion was seconded by CM Lingua.

CM Thompson discussed the amendments included in the meeting materials.

CM Thompson made a motion to adopt amendments as numbered 1-6, 9-11 and 14-15. The motion was seconded by CM Lingua. Vote: 5-0 (favorable)

CM Thompson made a motion to adopt amendment 7. The motion was seconded by CM Lingua. Vote: 5-0 (favorable)

CM Thompson made a motion to adopt amendment 13. The motion was seconded by CM Henry. Vote: 5-0 (favorable)

CM Thompson made a motion to adopt amendments 8 and 12. The motion was seconded by CM Henry. Vote: 5-0 (favorable)

CM Thompson made a motion to adopt amendment 16. The motion was seconded by CM Lingua. Vote: 5-0 (favorable)

CM Thompson made a motion to adopt Charter Amendment Resolution 2016-CR-01 regarding Council-Manager Form of Government as amended. The motion was seconded by CM Lingua. Vote: 5-0 (favorable)

Roll call vote:

CM Thompson- aye

CM Lingua- aye

CM Henry- aye

CM Richardson- aye

CM Silva- aye

Discussion:

The Council and public had the opportunity to provide comments regarding Charter Amendment Resolution 2016-CR-01 and each proposed amendment.

3. Motion to approve request for a temporary license and waiver from section 42-13(b)(1) of the Town Code for JASO, Inc. to operate a flea market at 5413 Riverdale Road on Saturdays and Sundays from May 7, 2016 to May 29, 2016 (Ward 4)

CM Henry made a motion to approve, on a one month trial basis, the request for a temporary license and waiver from section 42-13(b)(1) of the Town Code for JASO, Inc. to operate a flea market at 5413 Riverdale Road on Saturdays from May 7, 2016 to May 29, 2016 (Ward 4). The motion was seconded by CM Thompson. Vote: 5-0 (favorable)

CM Henry made a motion to replace the existing motion with one to reflect approval for Saturdays only. CM Thompson seconded the motion. Vote: 5-0 (favorable)

Discussion:

CM Henry discussed his concerns regarding clean-up after the event and the lack of input from residents in the area. He also stated that he had concerns regarding parking and traffic on Sundays as there is a church in the immediate area. CM Henry requested that the applicant obtain signatures and address from residents in the area to show door to door outreach and meet with members of the church regarding any concerns that they may have.

4. Motion to send a letter to the Prince George's County District Council regarding Prince George's Plaza Preliminary Transit District Development Plan and Proposed Transit District Overlay Zoning Map Amendment as it relates to 9 pond collection system for Wells Run

CM Lingua made a motion to send a letter to the Prince George's County District Council regarding Prince George's Plaza Preliminary Transit District Development Plan and Proposed Transit District Overlay Zoning Map Amendment as it relates to 9 pond collection system for Wells Run. The motion was seconded by CM Henry. Vote: 5-0 (favorable)

Discussion:

Mayor Archer gave an overview of the issue.

5. Motion to send a letter to Mike Madden and the Purple Line Team regarding design changes to Riverdale Park Station

CM Thompson made a motion to send a letter (version one) to Mike Madden and the Purple Line Team regarding design changes to Riverdale Park Station. The motion was seconded by CM Richardson. Vote: 5-0 (favorable)

Discussion:

Town Administrator Imhulse gave an overview of the two versions of the letter included in the meeting materials.

6. Motion to send a letter to Zunilda Rodriguez, M-NCPPC, regarding East Riverdale and Beacon Heights Sector Plan

CM Thompson made a motion to send a letter providing staff comments to Zunilda Rodriguez, M-NCPPC, regarding East Riverdale and Beacon Heights Sector Plan. The motion was seconded by CM Lingua. Vote: 5-0 (favorable)

Discussion:

Town Administrator Imhulse discussed the comments that would be included in the letter.

7. Motion to approve the Mayor's nominations for vacant committee seats: CM Richardson to Public Safety Committee; CM Richardson to Finance Committee; and CM Lingua to Economic Development Committee

CM Thompson made a motion to approve the Mayor's nominations for vacant committee seats: CM Richardson to Public Safety Committee; CM Richardson to Finance Committee; and CM Lingua to Economic Development Committee. The motion was seconded by CM Henry. Vote: 5-0 (favorable)

8. Introduction of Ordinance 2016-OR-01 regarding the FY 17 Budget

CM Thompson introduced Ordinance 2016-OR-01 regarding the FY 17 Budget.

9. Introduction of Ordinance 2016-OR-02 clarifying the use of the term Town Administrator and Town Manager in the Town Personnel Policy

CM Thompson introduced Ordinance 2016-OR-02 clarifying the use of the term Town Administrator and Town Manager in the Town Personnel Policy.

10. Introduction of Ordinance 2016-OR-03 clarifying the use of the term Town Administrator and Town Manager in the Code

CM Thompson introduced Ordinance 2016-OR-03 clarifying the use of the term Town Administrator and Town Manager in the Code.

Consent Agenda

Motion to approve consent agenda items:

1. Fence Permit Request for 6200 Baltimore Avenue, 7 foot wooden fence to enclose future generator (Ward 1)
2. Fence Permit Request for 6101 44th Place for a 6 foot wooden backyard fence (Ward 1)
3. Motion regarding Fence Permit Request for 4906 Sheridan Street for a 6 foot wooden backyard fence (Ward 2)
4. Road Closure Request for Taylor Road between Queensbury Road and Riverdale Road for Health and Environment Fair on May 14, 2016, from 10 a.m. to 5 p.m. at Riverdale Elementary School (Ward 2)
5. Waiver of parking restrictions for permit parking along 5000 block of Queensbury Road and 5000 block of Riverdale Road for Health and Environment Fair on May 14, 2016, from 10 a.m. to 5 p.m. at Riverdale Elementary School (Ward 2)
6. Minutes from April 4, 2016, Legislative Meeting
7. Minutes from April 25, 2016, Special Legislative Meeting

CM Henry made a motion to approve the consent agenda. The motion was seconded by CM Thompson. Vote: 5-0 (favorable)

Public Comments on Non-Agenda Items and Consent Agenda Items

Novella Sargusingh of Taylor Road discussed her concerns regarding the Town requiring business licenses for home daycare providers. Ms. Sargusingh discussed the regulations required to run a home daycare business and the difficulty competing with unlicensed childcare providers.

Teresa Rivers of Sheridan Street (Ward 1) also discussed her concerns regarding Town business licenses for home daycares.

The Council requested that Ms. Sargusingh and Ms. Rivers provide some recommendations regarding how the Town should handle licensing home daycares. Ms. Sargusingh noted that Code Enforcement also needed to be more vigilant about addressing unlicensed childcare providers.

Mayor's Report

Mayor Vernon Archer reported:

- Overview of FY 17 proposed budget
- Budget Public Hearing: May 21st at 10 a.m. Residents are encouraged to attend.
- Report to Council regarding items that staff has been asked not to move forward with such as website redesign
- Discussion regarding recruitment and hiring of new Town Manager. Town will need to name an acting Town Manager by June 22nd
- Special Legislative Meeting will be held on May 16th to discuss process and options for recruitment and hiring of new Town Manager

Correspondence Summary

The Correspondence Summary was included in the meeting materials.

Treasurer's Report

As of 4/30/16 (subject to audit),

Revenue: \$ 5,805,290.16

Expenditures: \$ 4,361,903.97

CM Thompson made a motion to approve the Treasurer's Report subject to audit. The motion was seconded by CM Henry. Vote: 5-0 (favorable)

Town Administrator Report

Town Administrator Imhulse reported:

- Business License Update: 181 business licenses have been issued to date, 31 of the businesses licensed have a new or revised Use and Occupancy Permit from Prince George's County, approximately 80 to 100 business licenses still need to be renewed
- Discussion regarding HB 218 and changes to the Open Meetings Act regarding meeting agendas
- Reminder: May Council Worksession will be on Tuesday, May 31st due to holiday

Police Department Report

Chief of Police David Morris reported:

- DEA Drug Drop-off was a success- 4 large trash bags collected
- Seeking dates for Ward 1 and Ward 2 community walks
- New carpet and replacement of steel door at RPPD Headquarters
- Overview of upcoming staff training
- Discussion regarding Statewide legislation on Police Accountability
- Fatal Pedestrian accident Kenilworth at Riverdale Road. Reminder to pedestrian to be careful when crossing
- Overview of recent arrest in front of RPPD Headquarters.

Public Works Report

Director of Public Works Leonard Addison left the meeting early to deal with trees that had fallen during the storm.

Fire Department Report

The Fire Department's report was included in the meeting materials.

Council Committee & Ward Report

CM Jonathan Ebbeler, Ward 1

Mayor Archer reported that CM Jonathan Ebbeler sent a letter of resignation prior to the start of the meeting.

CM Alan Thompson, Ward 2

CM Alan Thompson reported:

- Spending much of his time recently on the charter amendment or day job
- Dog Park will open on May 31st
- Zoning Rewrite may eliminate M-UTC in new zoning ordinance

CM David Lingua, Ward 3

CM David Lingua reported:

- CKAR CDC meeting on May 3 at 7 pm at 6801 Kenilworth Ave, Suite 200
- Rivers to Rocket, ATHA Bike Ride

CM Christopher Henry, Ward 4

CM Christopher Henry reported:

- Congratulations to residents attending the meeting

- Thank you to Chief Morris for keeping a close eye on Ward 4
- Thank you to Mayor Archer for meeting with him
- Thank you to Director Addison and Town Administrator Imhulse and staff

CM Colleen Richardson, Ward 5

CM Colleen Richardson thanked the elected officials and staff for their assistance.

CM Alejandro Silva, Ward 6

CM Alejandro Silva stated that he did not have a report.

Unfinished Business

CM Lingua requested an update regarding the response to ATHA regarding bikeways grant reimbursement. Mayor Archer stated that he would get back to CM Lingua with an update.

New Business

- Motion to approve a Block Party Request to close the 4900 block of Sheridan Street from 4 p.m. to 11 p.m. on June 11, 2016

CM Thompson made a motion to approve a Block Party Request to close the 4900 block of Sheridan Street from 4 p.m. to 11 p.m. on June 11, 2016. The motion was seconded by CM Henry. Vote: 5-0 (favorable)

- Motion to accept resignation of CM Jonathan Ebbeler and declare vacancy in Ward 1

CM Thompson made a motion to accept resignation letter from CM Jonathan Ebbeler and declare vacancy in Ward 1. The motion was seconded by CM Henry. Vote: 5-0 (favorable)

- Motion to adopt Resolution 2016-R-06 regarding the time and place of the Ward 1 Special Election

CM Thompson made a motion to adopt Resolution 2016-R-06 regarding the time and place of the Ward 1 Special Election. The motion was seconded by CM Lingua. Vote: 5-0 (favorable)

Discussion:

Town Administrator Imhulse read the resolution into the record. The Council discussed possible dates for the Special Election. The date selected was June 14, 2016.

- Motion to adopt Resolution 2016-R-05 regarding the use of paper ballots for the Ward 1 Special Election

CM Thompson made a motion to adopt Resolution 2016-R-05 regarding the use of paper ballots for the Ward 1 Special Election. The motion was seconded by CM Lingua. Vote: 5-0 (favorable)

Discussion:

Town Administrator Imhulse read the resolution into the record.

- Motion to adopt Resolution 2016-R-07 regarding the candidate filing deadline and fee for the Ward 1 Special Election

CM Thompson made a motion to adopt Resolution 2016-R-07 regarding the candidate filing deadline and fee for the Ward 1 Special Election. The motion was seconded by CM Lingua. Vote: 5-0 (favorable)

Discussion:

Town Administrator Imhulse read the resolution into the record. Based on the date of the Special Election, the candidate filing deadline would be May 20, 2016.

- Motion to adopt Resolution 2016-R-08 confirming the appointment of election judges for Ward 1 Special Election

CM Thompson made a motion to adopt Resolution 2016-R-08 confirming the appointment of election judges for Ward 1 Special Election. The motion was seconded by CM Henry. Vote: 5-0 (favorable)

Discussion:

Town Administrator Imhulse read the resolution into the record.

Adjournment

CM Henry made a motion to adjourn the meeting at 10:36 p.m. The motion was seconded by CM Thompson. Vote: 5-0 (favorable)

Typed from notes by JEB.