



October 15, 2012

Dear Citizen:

Subject: Cafritz Preliminary Plan of Subdivision  
4-12004 Person of Record

The Maryland-National Capital Park and Planning Commission (M-NCPPC), Development Review Division has received phone calls indicating that there may be confusion about filing to become a Person of Record (POR) for the Cafritz Preliminary Plan of Subdivision Case 4-12004.

**If you are a POR in the zoning case for Cafritz A-10018, you are NOT AUTOMATICALLY a POR in the Preliminary Plan of Subdivision 4-12004 case. You must register for EACH CASE separately with a new POR request for each case.**

If you are not sure if you are a POR for the Preliminary Plan of Subdivision case 4-12004, please contact our offices and we will be happy to assist you. If you have not already registered to become a person of record, you are encouraged to do so at this time. As a person of record, you will receive a notice of the Planning Board hearing date, the technical staff report, and the Planning Board resolution. You may register online at:

[http://www.pgplanning.org/Resources/Person\\_of\\_Record.htm](http://www.pgplanning.org/Resources/Person_of_Record.htm) or you may submit your name, address, and the above-referenced application number (4-12004) and name by mailing a written request to:

The Maryland-National Capital Park and Planning Commission  
Development Review Division  
14741 Governor Oden Bowie Drive  
County Administration Building, 4<sup>th</sup> Floor  
Upper Marlboro, MD 20772

Being a person of record on a separate application on the same property does not make you a person of record for the subject application. You must request to become a person of record for each separate application (separate applications have different application numbers).

If you have any questions about this application, you may contact Quynn Nguyen the M-NCPPC case reviewer at 301-952-3530.

Sincerely,

  
Whitney Chellis  
Subdivision Section Supervisor